

Advisory Committee Semi-Annual Spring 2014 Meeting Minutes  
Emergency Medical Services  
Vernon College

<b>CHAIRPERSON:</b> Kade Long	<b>MEETING DATE</b> March 5, 2014	<b>MEETING PLACE:</b> Century City Conference Room 115
<b>RECORDER:</b> Jon Reese	<b>MEETING TIME:</b> 9:00 AM	<b>PREVIOUS MEETING:</b> October 23, 2013

<b>MEMBERS PRESENT:</b>	<b>MEMBERS ABSENT:</b>	<b>OTHERS PRESENT:</b>
Name, Title, Company	Name, Title, Company	Name, Title, Company
Dr. Chip Brooks, Medical Director	Brian Deason EMT-P, AMR, Vernon College Instructor	Dr Gary Don Harkey, Dean of Instructional Services
Lou Ann Schaffer RN, Emergency Dept Educator, United Regional	Ross Caston EMT-P, Vernon College Instructor	Shana Munson, Associate Dean of Career and technical Education
Kim Stringfellow RN, MSN, CEN Dir of Emer Ser, United Regional	Roger Ritchie EMT Air-Evac	Robyn Wike EMT-P, VC Fire/EMS Program Coordinator
Earl Foster EMT, Fire Chief City of Wichita Falls	Monica Belvedere, Human Resources, Sealed Air Corp/Cryovac	Larry Borden EMT-P VC EMS Clinical Coordinator
Brian Chancellor EMT-P, AMR, Burkburnett Fire Fighter		Donna Egoavil, Vernon College Instructional Services Administrative Assistant
Pat Bryan EMT, Vernon College Instructor		Karen McClure Allied Health Faculty Assistant
Jon Reese EMT, Assist Fire Chief City of Wichita Falls		
Kent Smead, Fire Chief Vernon Fire Dept.		
Charles Grady, EMT-P, AMR		
Kenny Hoffman EMT-P, AMR		
Jerry Bradshaw TDSH		
Mark Hale, EMT-P, AMR Operations Manager		
Kade Long EMT-P License, Vernon Fire Dept.		
Tim Pierson EMT, Wichita Falls Fire Training Captain		
John Wright AEMT, Vernon College Student		
Chasa Derrick AEMT, Vernon College Student		
Emily Hill EMTB, Vernon College Student		

**AGENDA**


Agenda Item	Action, Discussion, or Information	Responsibility
<b>Reading of Previous Minutes</b>	Action	Kade Long
<b>Old Business:</b>		
Breakdown of AAS of EMS Degree	Information/Discussion/Action	Robyn Wike

Agenda Item	Action, Discussion, or Information	Responsibility
<b>Plan</b>		
<b>Continuing Business:</b>		
Program Admissions Application, Background check & Drug Screen	Information/Discussion/Action	Robyn Wike
<b>New Business:</b>		
Basic Firefighter I Academy	Information/Discussion	Robyn Wike
New Clinical Sites	Information	
Student Performance Assessment	Information/Discussion/Action	Robyn Wike
Evaluation of facilities, equipment, and technology	Information	Robyn Wike
Advice on selection and acquisition of new equipment and technology	Information	Robyn Wike
Recruitment and retention of the underrepresented gender in gender-biased programs	Information	Robyn Wike
Other:	Information	Robyn Wike
<b>Adjourn</b>	Action	Kade Long

#### MINUTES

Key Discussion Points	Action/Discussion/Information and Responsibility for Follow-up and Reporting
Reading/Approval of Previous Minutes	Kade read the minutes to the committee Charles approved and Brian seconded.
<b>Old Business:</b>	
Breakdown of AAS of EMS Degree Plan	The committee discussed changing the EMS Degree Plan to comply with the Texas Higher Education Coordinating Board recommendation to change all associate degrees to 60 hrs. The committee agreed to delete the COSC 1301 Introduction to Computing course entirely from the core classes. They are still highly recommending the course to be successful in the EMS Program. The committee agreed to change clinical EMSP 1162 & 1163 to EMSP 1362. To comply with the CoAEMSP changes the clinical EMSP 2161 will change to a practicum EMSP 2164. Earl made the motion to accept all of the changes to the EMS Associate Degree Plan and Kenny and Brian seconded. The entire committee agreed unanimously.
<b>Continuing Business:</b>	
Program Admissions Application 1) Pre-Admissions Application 2) Drug Screen/Background	Robyn gave the committee the research she compiled on all the Accredited CoAEMSP Colleges in Texas. The committee discussed the protocol from other institutions and all agreed we needed the changes. Jon thought it would be a great way to "weed out" non-compliant students and Dr. Brooks was adamantly in favor of the changes. The committee voted to implement a Pre-Admission Application, Background Check and Drug Screen prior to enrollment to the EMS Program. Kim made the motion and Kenny seconded. The entire committee agreed unanimously to the motion.

Key Discussion Points	Action/Discussion/Information and Responsibility for Follow-up and Reporting
<b>New Business:</b>	
Basic Firefighter I Academy 1) April 21, 2014 Academy 2) June Academy (VC Hybrid) 3) Review Admissions Application New Clinical Sites 1) Clinics of North Texas 2) Wichita Falls Fire Dept. Student Performance Assessment 1) Affective Evaluation System	<p>The committee discussed what a positive impact it would have on the Fire Department to actually have a pool of candidates to choose from for new hires. Shana said it is our goal to create that pool by having the academies the same time every year coordinating with the Fire Department. The Traditional Fire Academy will start April 21<sup>st</sup> and end August 8<sup>th</sup>. The Hybrid Academy will start June 2<sup>nd</sup> and end November 14<sup>th</sup>.</p> <p>Larry added Pediatrics at the Clinics of North Texas to the clinical rotations for Spring 2014. Robyn interjected that the Wichita Falls Fire Department will hopefully be added this summer as well.</p> <p>Robyn explained we are needing to establish a Professional Behavior Evaluation to keep compliant with CoAEMSP. VC has to have an Affective Domain Behavior Evaluations on file for every student to meet National Registry requirements as well. The evaluation has to include both cognitive and psychomotor skills. Earl made the motion and Lou seconded to include the Student Evaluation for Fall 2014.</p>
Evaluation of facilities, equipment, and technology	All of the equipment and technology are up to date at this time. Will revisit the evaluation in the fall advisory meeting.
Advice on selection and acquisition of new equipment and technology	No advice at this time, will revisit at the fall advisory meeting.
Recruitment and retention of the underrepresented gender in gender-biased programs	VC is sponsoring Search My Future on April 15 <sup>th</sup> . This event will showcase the underrepresented gender to all the Career and Technical Education Programs offered at the college. GenTX is a 1-day statewide college application drive for Texas. This year Vernon College will be partnering with Region 9 and Generation TX for a fun filled morning for <u>Graduating Seniors</u> to explore the different opportunities/careers we offer at Vernon College. It will also be a time for them to fill out their application and to take a tour of the CCC. This will take place May 2 <sup>nd</sup> in the east parking lot of Century City from 9:00-11:30am.
Other:	
Adjourn	Meeting adjourned by mutual consent at 9:52 AM

RECORDER SIGNATURE: 	DATE: 5-14-14	NEXT MEETING: Fall 2014
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